

# Chancellor's CABINET HIGHLIGHTS

This is a publication of the Contra Costa Community College District Chancellor's Office  
Dr. Helen Benjamin, Chancellor

**Members of the Chancellor's Cabinet:** *Helen Benjamin*, Chancellor; *Peter Garcia*, President, DVC; *Eugene Huff*, Executive Vice Chancellor, Administrative Services; *Tammeil Gilkerson*, Diversity, Innovation and Inclusion Officer; *Cindy Goga*, Executive Foundation Director; *Andrew Jones*, Interim Executive Vice Chancellor, Education and Technology; *Robert Kratochvil*, President, LMC; *Tim Leong*, Director, Communications and Community Relations; *Mojdeh Mehdizadeh*, Interim President, Contra Costa College; *Sally Montemayor Lenz*, Associate Vice Chancellor, Educational Services; *Jonah Nicholas*, Associate Vice Chancellor/Chief Financial Officer; *Ray Pyle*, Chief Facilities Planner *Dio Shipp*, Associate Vice Chancellor/Chief Human Resources Officer

## November 2015

### ~ Mission

The mission of the Chancellor's Cabinet is to serve as the leadership team ensuring the capacity of our District to educate students effectively and meet the needs of our communities in partnership with classified staff, faculty, and other managers.

### Local 1 Debrief

Cabinet conducted a debriefing session with Local 1 representatives to review recent negotiations and discussed ways to improve the process.

### Title IX Training

Dio discussed next steps in implementing Districtwide Title IX training.

### Toys Drive

Gene announced Police Services is once again conducting their holiday toy drive which has already received a pledge of over 5,000 toys from the Los Angeles Toys for Tots toy drive. The goal will be to raise over 10,000 toys this holiday season.

### AB 288 Update

Andrew will lead an ad hoc committee to develop a dual enrollment process and draft a master Memorandum of Understanding for local high schools interested in partnering with the District as a result of the passage of AB288, College and Career Access Pathways.

### UF Debrief

Cabinet conducted a debriefing session with United Faculty representatives to review recent negotiations and discussed ways to improve the process.

### Revised Procedures Given Final Approved

Cabinet gave final approval to the following policies and procedures.

AP 1001.01	Process to Introduce New or Revise Existing Governing Board Policies
AP 1900.03	Administrative, Business, Curriculum and Instruction, Human Resources, Payroll, and Student services Procedures
HR 1010.17	Job Candidates' Travel Expenses
Pay 10.01	Payment Basis for Hourly and Daily Certificated Employees (Excluding Special Programs) (Delete)
Pay. 10.10	Certificated Variable Time Reporting General Information